

# SHREDDING

## Sort it out

YES	NO
<ul style="list-style-type: none"><li>✓ All office paper</li><li>✓ Bank statements</li><li>✓ Coil bound books</li><li>✓ Confidential paper materials</li><li>✓ Envelopes</li><li>✓ Magazines, newsprint &amp; newsprint inserts</li><li>✓ Paper hanging dividers</li><li>✓ Paper that has small clips</li><li>✓ Paper that is stapled</li></ul>	<ul style="list-style-type: none"><li>✗ Aerosol containers &amp; cans</li><li>✗ Ammunition &amp; bullets</li><li>✗ Batteries</li><li>✗ Binders - 3 ring</li><li>✗ Cardboard</li><li>✗ Cassette tapes</li><li>✗ Clothing &amp; textiles</li><li>✗ Compact disks (CDs)</li><li>✗ Directories &amp; large bound publications</li><li>✗ DVDs &amp; data tapes</li><li>✗ Electronics &amp; small appliances</li><li>✗ Glass</li><li>✗ Hard drives</li><li>✗ VHS tapes</li><li>✗ Wood</li></ul>
	<p>For an itemized list of each category, refer to <a href="http://www.urbanimpact.com/sort">www.urbanimpact.com/sort</a></p> <p style="text-align: right;">3/10/2023</p>