

OFFICE PAPER

Sort it out

YES	NO
✓ Advertising flyers ✓ All office paper ✓ Cardboard boxes ✓ Cardboard cores less than 3 feet ✓ Cardboard sheets ✓ Catalogues, magazines & newsprint ✓ Clean paper of any kind ✓ Clean pizza boxes ✓ Copy paper ✓ Envelopes ✓ Envelopes: plain & window ✓ Hardcover & paperback books ✓ Junk mail ✓ Kraft or feed bags ✓ Newsprint, newsprint inserts, magazines ✓ Note pads ✓ Paper bags ✓ Paper folders ✓ Paper hanging dividers ✓ Paper with small clips & staples ✓ Press board packaging ✓ Printed paper ✓ Shredded paper ✓ White & coloured computer copier paper ✓ Writing correspondence & loose-leaf paper	✗ Ammunition & bullets ✗ Batteries ✗ Bear spray ✗ Binders ✗ Cell phones ✗ Ceramics & glassware ✗ Clothing & textiles ✗ Electronic waste & appliances ✗ Fluorescent & lighting bulbs ✗ Food packaging & take-out containers ✗ Garbage ✗ Home & construction waste ✗ Medical & hazardous waste ✗ Mixed containers ✗ Organics ✗ Packaging labeled biodegradable & compostable ✗ Paint & paint cans ✗ Paper & cloth napkins ✗ Propane & kerosene tanks ✗ Soft plastics ✗ Solar panels ✗ Solvents ✗ Styrofoam ✗ Waxed items
	For an itemized list of each category, refer to www.urbanimpact.com/sort 10/30/2025